

Moqhaka Local Municipality with its Head Office in Kroonstad in the Free State Province, invites suitable candidates to apply for the following position

Department: Municipal Manager

CHIEF INTERNAL AUDITOR

Salary: Level 2 of a Grade 9 Municipality

The incumbent will conduct internal audits in the Municipality to ensure that its resources are effectively and efficiently utilised.

Key responsibilities: • Develop and implement a risk-based audit plan and internal audit programmes for each financial year • Advise the accounting officer and report to the audit committee on the implementation of the internal audit plan and matters relating to internal audit, internal controls, accounting procedures and practices, risk and risk management, performance management, loss control and compliance with DORA, MFMA any other applicable legislation • Liaise with outside consultants and external auditors • Institute procedures to ensure that internal audit complies with the quality assurance set for the Municipality by the MFMA and the standard for the Professional Practice of Internal Auditing and the code of ethics of the Institutes of Internal Auditors • Issue periodic reports to the audit committee, council and management, summarising results of audit investigation with appropriate levels of management and incorporate management comments and the implementation timetable of the recommendations into the final report.

Requirements: • Bachelor of Commerce and postgraduate degree relating to auditing or accounting • Certified Internal Auditors (CIAs), Certified Control Self Assessor (CCSAs) or must have passed 1 or more parts of the CIA examinations will be advantage • Minimum of 5 years' audit experience, at least 2 years of which must have been at a senior management level • Audit experience may comprise of either external, internal or a combination of both, completed internal audit traineeship or external audit articles at a BIG FOUR firm may be advantageous • Preference will be given to candidates with the public sector and/or municipal experience • Sound experience in facilitating strategic and operational risk assessments • Proven communication and interpersonal skills at the higher level, fully computer literate especially with Internal Audit Software, MS Word and Excel • Well-developed investigative and problem-solving abilities • Ability to work in a team • Practical understanding of the constitutional, legislative and policy framework governing the local sphere of Government and, in particular, the responsibilities in terms of the Municipal Systems Act (32 of 2000) and the Municipal Finance Management Act (56 of 2003) • Should be eligible to qualify for membership at the Institute of Internal Auditors South Africa (IIASA, preference will be given to IIA members) • Valid Code B driver's licence and willingness to travel within Moqhaka Local Municipality.

Please forward you applications to: The Municipal Manager, Moqhaka Local Municipality, PO Box 302, Kroonstad 9500. No late, faxed or e-mailed applications will be accepted.

Enquiries: Mr Sam Kula (HR Manager), tel. (056) 216-9256

Closing date: 16 September 2011

NB: Application forms are not available. Applicants should submit a covering letter, accompanied by a comprehensive CV and certified copies of qualifications. Short-listed candidates must please note that they will be required to furnish proof of original certificates of qualifications during the selection process. If you have not been contacted within 3 months of the closing date of the advertisement, please accept that your application had been unsuccessful.

The Municipality subscribes to Affirmative Action and Employment Equity.

MS Mqwathi

Municipal Manager

Notice No: 13/2011



Moqhaka Municipality