



MOQHAKA LOCAL MUNICIPALITY

REQUEST FOR FORMAL WRITTEN QUOTATIONS

Moqhaka Local Municipality is hereby inviting service providers to quote on the following:

RFQ Number	Description	Contact Person	Closing Date
Re-Advert 1/1/2012	<p>Tariffs Review</p> <p>The Municipality is in a process to review service tariffs for implementation in the 2013/2014 financial year. This exercise is to be used to assist the municipality in recovering costs from the various tariff structures and prevent losses of revenue in the process. Your proposal must contain a financial offer for the project proposal. Below are major chargeable services the municipality renders:</p> <ul style="list-style-type: none">• Property Rates• Water Services• Sanitation Services• Electricity Services• Refuse Removal Services• Other Chargeable Services <p>You are required to determine rates and tariffs for the municipality in compliance with the Municipal Property Rates Act.</p> <p>NB: Bidders are requested to ensure they download the declaration of interest form and the water and lights certificate and/or collect it from security desk</p>	Mr. MP Mokoena Tel: 056 216 9140 Email Address: monahengm@moqhaka.gov.za	Thursday, 13 December 2012 @ 12:00

Submission of Quotation:

By hand: Quotation and supporting documents must be sealed and externally endorsed with the Bid No. and Description and placed in a bid box, on the Ground Floor, Municipal Building, Hill Street, Kroonstad.

By Post: To reach the Manager Supply Chain Management, P.O. BOX 302, Kroonstad, in sufficient time for it to be placed in the Tender Box before closing time.

Terms and Conditions relating to tendering:

- The Municipal Supply Chain Policy will apply;
- The lowest or any quote will not necessarily be accepted and the Municipality reserves the right to accept where applicable a portion of any quotation;
- Late, emailed or faxed quotations will not be considered.
- Quotations submitted are to hold good for the period up until to 60 days;
- Preference will be given to suppliers based within the Moqhaka Local Municipality's area of jurisdiction;
- All persons in the service of the state are not allowed to bid; and
- 80/20 Preferential Pointing System will be used to evaluate the quotes.
- Bidders must attach a certified copy of the BBBEE Certificate to qualify for BBBEE points
- Bidders who do not have BBBEE Certificates will not be disqualified
- Bidders are required to complete the declaration of interest form attached

Please attach the following documents:

(Failure to submit the below mentioned documents will result to immediate disqualification)

- An original valid Tax Clearance Certificate obtainable from SARS; and
- An original current account in terms of water & lights/Rates & Taxes obtainable from the municipality which the bidder resides
- A Completed Declaration of Interest Form
- Water and Lights Certificate

Enquiries

All enquiries pertaining to bid documents or Supply Chain Management Matters can be directed to Ms. Dikeledi Moleofi at 056 216 9303

**Municipal Manager
MS Mqwathi**